

Memorandum

TO: Faculty and Librarians

FROM: J. Burke, Executive Secretary, Faculty Senate

DATE: November 2, 1998

RE: Minutes: November 2, 1998 Faculty Senate Meeting

The Faculty Senate Meeting was called to order on Monday, November 2, 1998 at 3:30 PM in the Faculty Lounge Alumni Hall. The following Senators were in attendance:

William Phelan, Education; Juan Rodriguez, Education; Donald Leitch, Civil Eng; Samuel Paikowsky, Civil Eng; Dick Kalluri, Electrical Eng; James Rome, Electrical Eng; Robert Parkin, Mechanical Eng; John McKelliget, Mechanical Eng; Carol Barry, Plastics Eng; Michael Ellenbecker, Work Environment; David Hirschel, Criminal Justice; Michael Carter, Economics; Charles Ryan, English; Jeannie Judge, English; Joe Zaitchik, English; Jonathan Liebowitz, History; Linda Saitz, Language; Jane Freimiller, Philosophy; Jeffrey Gerson, Political Science; Joseph Waterman, Psychology; Jon Hellstedt, Psychology; Jean Pyle, RESD; Thomas Shea, Biology; Bodo Reinisch, Earth Science; Alan Doerr, Mathematics; James Graham-Eagle, Mathematics; AnnMarie Hurley, Mathematics; Arthur Mittler, Physics; George Chabot, Physics; Eugene Rogers, Clinical Lab Science & Health; Nina Coppens, Nursing; Valerie Kijewski, Management; Sangphill Kim, Management; Riaz Khan, OMMIS; Arno Minkkinen, Art; Richard Slapsys, Library;

Agenda

The meeting was Chaired by Vice-President Parkin.

I. **Announcements.** Senate Vice-President Parkin made the following announcements:(1) Merger Study committee - The Senate resolution regarding the merger of Fine Arts and Arts and Sciences called for the formation of a Study Committee. The Executive Secretary sent reminders about this to all Senators. To date we have had two volunteers. The Executive Committee will be making its recommendations regarding this committee at its next meeting, on November 23rd. If you would like to volunteer or suggest another volunteer, please inform the Executive Secretary before the 23rd.(2) Budget and Priorities Committee Survey. A survey has been sent to all Senators, please complete it and return it to Professor Charles Ryan. (3) Task Force on General Education. The Task force on general education has submitted its proposal to the Undergraduate Policy Committee. There will be a joint meeting on Wednesday, November 4th from 2:00-4:00Pm in Olney 521. All faculty are invited and encouraged to attend and share in the discussion regarding general education.

II. **Approval of Minutes** Professor Parkin called for approval of the minutes of the October 5, 1998 meeting of the faculty Senate. A Senator questioned the existence of a quorum. A quorum did not exist. Approval of the minutes was delayed until after Mr. Rizzo's presentation, when a quorum did exist. The Minutes of the October 5, 1998 meeting of the Faculty Senate were unanimously accepted as presented.

III. **Invited presentation** Donald Rizzo, University Advancement made a brief

presentation informing the Senate about present activities of his office and future goals. The Advancement Office, which is in its third year of operation, raised 8.6 million last year, which was a 54% increase from the previous year. There was also an increase in new donors and in the alumni participation rate. The goal for this year is 9 million . There is an alumni base of 50,000 and alumni chapters are being established nation wide. In addition alumni boards are being established in each college to assist in getting alumni involved in university advancement. He request the faculty to notify the Advancement Office of equipment gifts so that they can be acknowledged. In response to questions from senators Mr. Rizzo indicated that grants and contracts with no overhead are included in the 8.6 million figure. He further clarified that the Research Foundation is involved when grants are governmental, and that the advancement office is involved in grants that are private or corporate and have no overhead. In response to a question about faculty contributions Mr. Rizzo indicated that this year for the first time there is a payroll deduction option available to faculty. A mailing is going out soon to faculty. The Advancement Office has no preference for restricted versus non restricted gifts.

IV. Reports on Meetings

1. Board of Trustees. Professor Phelan's report on the September and October meetings was distributed with the meeting materials. Backup materials are in the Senate office. Teacher testing and performance were major issues at these meetings. In response to a question from Professor Liebowitz regarding the implications about this for the university, Professor Phelan responded that there are implications, and that teacher testing is tied to the assessment process.

2. Inter Campus Council Minutes will be distributed as soon as they are available. The October meeting was held at Amherst. Trustee Bill Giblin attended. The February meeting will be in Lowell.

V. Senate Standing Committees

1. Academic Governance A By-laws revision to create the position of an Associate Faculty Representative to the Board of Trustees was introduced at the October meeting. It was discussed and voted on at this meeting.

RESOLUTION The Faculty Senate recommends the following By-laws revisions.

Section VI. Officers . Page 6, Line 12 and ff.

Delete:

The Faculty Representative to the Board of Trustees shall be a Senator nominated by the Faculty Senate and elected annually by the entire faculty and librarians using a secret ballot.

Replace with:

The Faculty Representative to the Board of Trustees and one Associate Faculty Representative to the board of Trustees shall be Senators nominated by the Faculty

Senate and elected annually by the entire faculty and librarians using a secret ballot.

Section VI. Page 6, Line 22

Delete:

In the event of a vacancy in the office of Vice-President, a special election shall be held at the earliest opportune time to fill the vacancy.

Replace with:

In the event of a vacancy in the offices of Vice-President, Faculty Representative to the Board of Trustees, or Associate Faculty Representative to the Board of Trustees, a special election shall be held in the Senate at the earliest opportune time to fill the vacancy. In the event that the Faculty Representative resigns during a given year, the Associate Faculty Representative assumes the office of Faculty Representative.

Section VIII. Executive Committee, Page 8, Line 7 & 8

Delete: The Executive Secretary of the Faculty Senate shall be an ex-officio (non-voting) member.

Replace with: The Executive Secretary of the Faculty Senate and the Associate Faculty Representative to the Board of Trustees shall be ex-officio (non-voting) members.

Discussion There was a question regarding the statement that the Associate Faculty Representative would be a non-voting member of the Executive Committee. It was explained that the Faculty Representative is a voting member and thus while the Associate is encouraged to attend meetings of the Executive Committee, he will not have voting rights.

VOTE Yes 35 No 0 Abstain 0

Election: An election was held to fill the newly created position.

Professor Parkin called for nominations. Professor Mittler nominated Michael Carter. The nomination was seconded. Professor Liebowitz was nominated. The nomination was seconded. Candidates made brief statements. Senators were instructed to mark their ballots. Ballots were collected and tabulated by Professor Shea, Chair of Academic Governance with the assistance of the Executive Secretary.

Professor Carter was elected. (Results: Carter - 26, Liebowitz - 9).

2. Undergraduate Policy Professor Mittler reported that the committee is working on certificates from Continuing Education. The current major concern of the committee is the review of the proposal from the Task Force on General Education. There will be a joint meeting of UPC and the TF on Wednesday November 4th, 2:00-4:00PM in Olney 521. Faculty were invited to attend.

3. Graduate Policy and Affairs Professor Khan reported that the next meeting is scheduled for Monday November 9th at 3:30 PM in Alumni 103.

4. Research and Development Professor Paikowsky reported that the committee meets on Mondays following the Senate meetings from 1:15-2:15 in Alumni 103. The TA issue is being readdressed, as is the tuition waiver for instate, and out of state graduate students. The committee is checking with other universities to see how they deal with this. They are also trying to devise a method for simplifying the paper work regarding graduate students.

5. Academic Resources Professor Pyle reported that the committee toured the "Agents House", which is part of the Lawrence Mills complex. Faculty will have a space within this building. Professors Pyle and Hellstedt are on a committee for redesign of this property. The next meeting will be Tuesday November 2nd at 8:30AM. The committee will tour Allen House. Professor Liebowitz noted that both buildings are historic structures and expressed his hope that a knowledgeable person in this area would be involved. The committee has also been charged with reviewing the teaching schedule. Professor Pyle requested inputs regarding this.

6. Budget and Priorities Professor Ryan reminded Senators about the committee survey asking that responses be sent to him as soon as possible. The next meeting is scheduled for Monday November 16th in Alumni 103 at 3:30PM.

The meeting was adjourned at 4:40PM.